

# Procedure for giving online option forms

1. Login to the portal

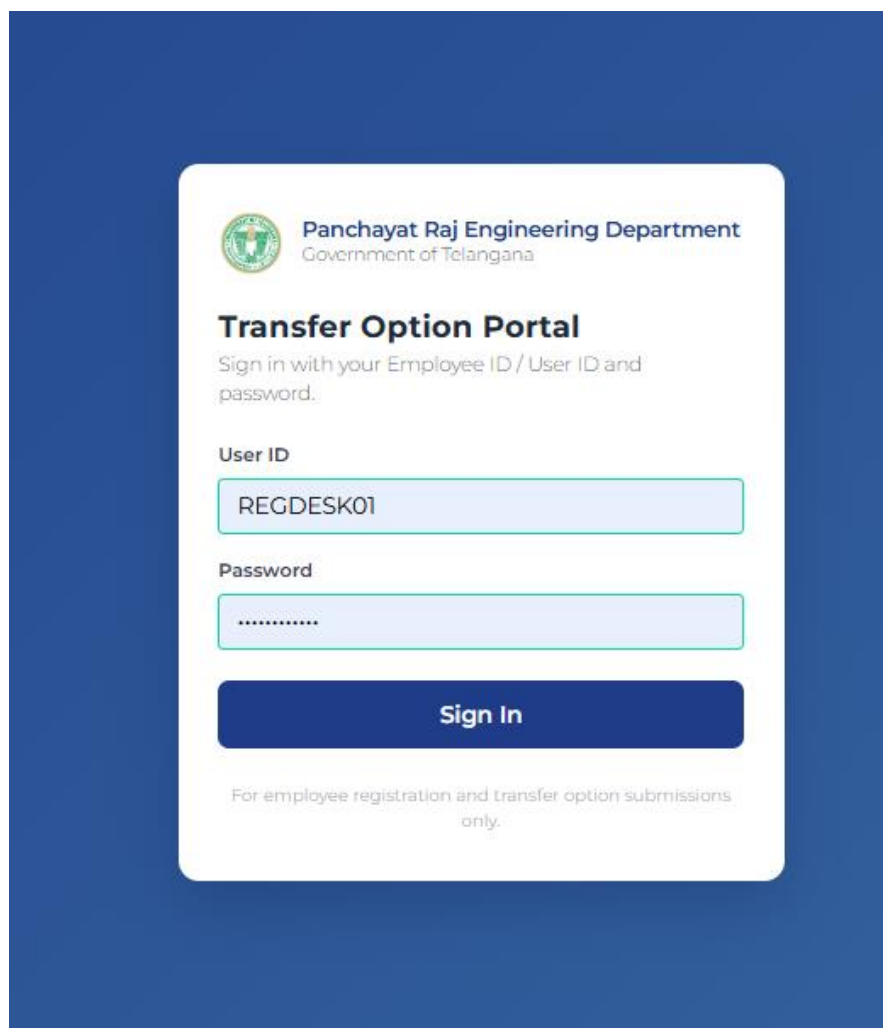
<https://pred.telangana.gov.in/hrms/transfer-option-form/login>

2. With User id : REGDESK01 and  
Password: RegDesk@2026

| Portal URL | <https://pred.telangana.gov.in/hrms/transfer-option-form/login> |

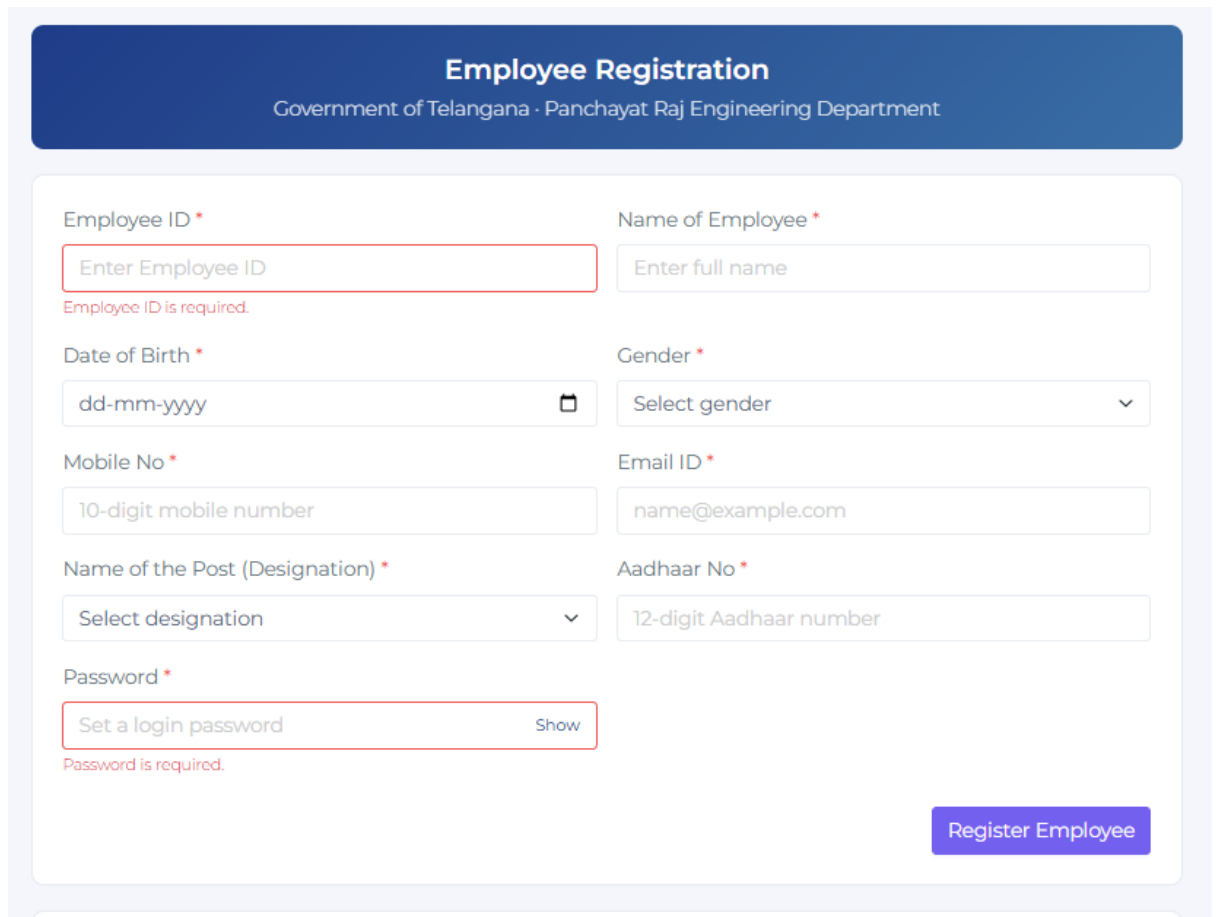
| User ID | REGDESK01 |

| Password | RegDesk@2026 |



The screenshot shows the login interface for the Transfer Option Portal. At the top left is the logo of the Government of Telangana. To its right, the text reads "Panchayat Raj Engineering Department" and "Government of Telangana". Below this is the title "Transfer Option Portal" and the instruction "Sign in with your Employee ID / User ID and password.". There are two input fields: "User ID" with the value "REGDESK01" and "Password" with masked characters ".....". A blue "Sign In" button is positioned below the password field. At the bottom, a note states "For employee registration and transfer option submissions only."

3. After logging into the portal , register employee by giving the details as below:



The image shows a web form titled "Employee Registration" for the Government of Telangana - Panchayat Raj Engineering Department. The form contains several input fields and a submit button. The fields are: Employee ID (with a red border and error message "Employee ID is required."), Name of Employee (with placeholder "Enter full name"), Date of Birth (with placeholder "dd-mm-yyyy" and a calendar icon), Gender (a dropdown menu with "Select gender"), Mobile No (with placeholder "10-digit mobile number"), Email ID (with placeholder "name@example.com"), Name of the Post (Designation) (a dropdown menu with "Select designation"), Aadhaar No (with placeholder "12-digit Aadhaar number"), and Password (with placeholder "Set a login password" and a "Show" link, with a red border and error message "Password is required."). A blue "Register Employee" button is located at the bottom right of the form.

4. After registration, logout from the portal and re-login to the same portal  
<https://pred.telangana.gov.in/hrms/transfer-option-form/login>
5. By giving user id as your employee-id and password as you have entered during registration.
6. The option form to give options will be displayed as below:

# Employee Option Form — General Transfers 2026

Government of Telangana · Panchayat Raj Engineering Department

G.O.Ms.No.38, Finance (HRM-I) Dept · 21-04-2026

## I Employee Information

EMPLOYEE ID *	NAME OF THE EMPLOYEE *
<input type="text" value="1456894"/>	<input type="text" value="raju"/>
DATE OF BIRTH	DATE OF INITIAL JOINING
<input type="text" value="13-01-1994"/>	<input type="text" value="dd-mm-yyyy"/>
GENDER	NAME OF THE POST
<input type="text" value="Male"/>	<input type="text" value="AEE/AE"/>
POST CADRE	LOCAL CADRE PRESENTLY WORKING IN
<input type="text" value="State / Multizone / Zone / District"/>	<input type="text" value="Select local cadre"/>

## II Details of Present Post Held

OFFICE PRESENTLY WORKING	NAME OF THE PRESENT POST
<input type="text" value="Select office"/>	<input type="text" value="Select post"/>
<p>Select a Post above to load sanctioned stations.</p>	
WORKING IN PRESENT STATION FROM	
<input type="text" value="dd-mm-yyyy"/>	

## III Spouse Employment Details

WHETHER SPOUSE IS EMPLOYEE	SPOUSE NAME
<input type="text" value="Yes / No"/>	<input type="text" value="Spouse's full name"/>

**IV Preferred Posts (In Order of Priority)**

POST \* ZONE \*

AEE/AE MZ-II

Your post and zone are taken from your registration. Select your preferred posts below.

Select your preferred posts in order of priority for Multi Zone-II — AEE/AE. You may choose up to 150 posts; the 1<sup>st</sup> preference is required. Each post may be selected only once.

1ST PREFERENCE \* 2ND PREFERENCE

-- Select a post -- -- Select a post --

3RD PREFERENCE 4TH PREFERENCE

-- Select a post -- -- Select a post --

5TH PREFERENCE

-- Select a post --

[+ Add preference](#) 5 / 150

**V Priority Criteria (claim only if applicable)**

III. DISABILITY OF 70% OR MORE IV. MENTALLY RETARDED CHILD REQUIRING MEDICAL FACILITIES

No No

V. WIDOW VI. MEDICAL GROUNDS (SELF / SPOUSE / DEPENDENT)

No No

**VI Submission**

DATE PLACE SCANNED, SIGNED FORM

26-05-2026 e.g. Hyderabad Choose File No file chosen

Upload the scanned document duly filled in (PDF or image).

All marked \* fields are required.

[Submit Option Form](#)

7. Kindly fill the required details and submit the option form.

**8. Before submitting the option form by the employee, it is mandatory to give all options i.e, if N vacancies are shown all N preference options should be given From N options.**